

Thank you for choosing Sheffield Square Dental as your dental care provider. Your clear understanding of our Financial Policy is important to our professional relationship. If you have any questions please call our office at 773-880-2310.

-Our office accepts all PPO dental insurance plans, however, we are not in-network with all plans. You are responsible for any balances due after treatment is performed. We do not determine benefits. The dentist provides treatment recommendations based on clinical exams and discussion with the patient's needs and goals.

-Full payment is due at the time of service for self-pay patients or if insurance information has NOT been provided.

-All patients must complete our patient registration form and other forms provided at the time of registration.

-If you would like us to bill your insurance, we must have a copy of the current dental benefits card, digital or hard copy, as well as a form of I.D.

-If you have insurance coverage, a predetermination can be sent upon request. As a courtesy, we will submit all claims electronically.

-All co-payments are due at the time of service unless other arrangements have been made.

-As the owner of your dental policy, you are responsible for verifying that we are an in-network provider with your plan.

-All third party payments plans must be verified prior to date of service, if not, payment is due in full at time of visit.